

PERFORMANCE SCRUTINY COMMITTEE

Minutes of a meeting of the Performance Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 28 November 2019 at 10.00 am.

PRESENT

Councillors Ellie Chard, Ann Davies, Martyn Holland, Huw Jones (Chair), Geraint Lloyd Williams, Bob Murray, Arwel Roberts, Peter Scott and David Williams

Co-opted Members Kathleen Jones and Neil Roberts attended for Agenda Item 5 – School performance and provisional examination results

Cabinet Members – Councillors Huw Hilditch-Roberts (Lead Member for Education, Children’s Services and Public Engagement) and Brian Jones (Lead Member for Waste, Transport and the Environment) attended at the committee’s invitation for items relating to their portfolios.

Observers – Councillors Tony Thomas, Graham Timms, Huw Williams and Emrys Wynne

ALSO PRESENT

Chief Executive (JG); Corporate Director Economy and Public Realm (GB); Principal Education Manager (JM); Strategic Planning and Performance Officer (HB-P); Highways, Asset and Risk Manager (TT); Strategic Planning and Performance Team Leader (IM); Democratic Services Manager (SP); Scrutiny Coordinator (RE) and Committee Officers (KEJ & KE)

POINT OF NOTICE

Councillor Huw Jones (Chair) received a warm welcome on his return and he conveyed his thanks for all the good wishes and visitors he had received during his absence.

1 APOLOGIES

Councillor Hugh Irving (Vice Chair) together with Co-opted Member David Lloyd

Councillors Julian Thompson-Hill (Finance, Performance and Strategic Assets) together with Karen Evans (Head of Education and Children’s Services)

Members noted that Co-opted Member David Lloyd’s term as a Parent Governor was due to end in December following which he would cease to be a member on the Committee. It was agreed to send a letter to Mr. Lloyd conveying the Committee’s appreciation for his service and contribution to scrutiny meetings.

2 DECLARATION OF INTERESTS

No declarations of interest had been raised.

3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters had been raised.

4 MINUTES OF THE LAST MEETING

The minutes of the Performance Scrutiny Committee held on 26 September 2019 were submitted.

Matters Arising –

Page 8 – Item No. 5 Hafan Deg, Rhyl – the Scrutiny Coordinator agreed to ascertain whether the new leaflet promoting the service had been distributed and to check on progress with arrangements for a members visit to Cefndy Healthcare.

***RESOLVED** that the minutes of the meeting held on 26 September 2019 be received and approved as a correct record.*

5 SCHOOL PERFORMANCE AND PROVISIONAL L2 EXAMINATION RESULTS

[The Head of Education and Children's Services and officers from GwE had been unable to attend for this item due to a meeting with the Welsh Government and apologies for absence had been submitted on their behalf]

The Lead Member for Education, Children's Services and Public Engagement introduced the Principal Education Manager's report (previously circulated) on the performance of Denbighshire's schools and provisional level 2 examination results. The report included the unverified performance of Denbighshire schools and draft external examinations results at Key Stage 4 together with provision of drafts results against national information and performance.

During his introduction and in response to the Committee's concerns regarding the lack of comparable data in which to scrutinise performance results the Lead Member explained that the information contained in the report complied with national guidance and reflected recent changes in the recording of performance data. He referred to a joint communication from Welsh Government, the Welsh Local Government Association and Estyn which strongly advised that a broad range of un-aggregated data and information be used when reporting on school performance. In following that guidance local authorities were not sharing performance data and therefore the report data had been restricted to the information currently available and did not include comparisons with other local education authorities. In addition, given the new interim KS4 measures as part of the education reform programme in Wales and differences across several indicators (as a result of first entry counting rather than best outcome data) it had not possible to compare 2019 figures with previous performance. In considering future performance data it was recommended that provisional performance results be considered by the Committee in September 2020 and a comparison with the previous year's verified results be made in February 2021.

In reporting on the headlines messages the Lead Member referred to slight dips but overall consistency. Both Rhyl High School and Blessed Edward Jones situated in Wales most deprived ward areas had improved on the previous year and reference was made to a recent Schools Standards Monitoring Group (SSMG) meeting at the new Christ the Word school and positive outcomes found in that regard.

During his address to the Committee the Principal Education Manager –

- referred to previous discussions with the Committee on the reporting of performance data information and the need to provide scrutiny with as much information as possible to ensure an open and transparent process
- confirmed the report conformed to national guidance and due to new school performance measures the data was not comparable with previous years
- referred to the new curriculum with the main indicator of 5 GCSEs and schools were focusing on ensuring improvements in that area together with providing a broad and balanced education for pupils
- explained the reasoning behind the capped 9 measure that for pupils to have a broad and balanced education GCSEs should be capped to 9 subjects including core subjects English and Maths with greater opportunities for higher scores
- proposed that in future performance data should include an information sheet and draft examination results in September/October with presentation of the verified results in February together with exclusion and attendance data to provide an overall picture of performance
- advised that whilst there was no formal comparable data with other local authorities some had seen a general dip whilst Denbighshire had seen a slight improvement – where local authorities published their verified performance results it would be possible to gauge Denbighshire's performance in comparison
- reported upon the use of the Free School Meals (FSM) indicator in terms of performance with Denbighshire's results generally being below the Welsh average and described how schools had performed within their FSM family Groups (benchmark figures of FSM would be provided in February) –
 - Rhyl High School and Blessed Edward Jones had over 30% FSM and Rhyl High had performed well within their group and it would be unfair to compare those schools with others in Denbighshire given the levels of deprivation
 - with regard to the top performing schools Ysgol Brynhyfyrd, St. Brigid's School and Ysgol Glan Clwyd were in the same FSM Group with Ysgol Glan Clwyd best performing and Ysgol Brynhyfyrd showing a slight dip in results. There was a misperception that St. Brigid's was a selective school but in reality it was not and the school performed well with a high number of pupils with special educational needs
 - Prestatyn High School had demonstrated the biggest improvement
- highlighted the Denbighshire Estyn school inspections profile for 2018 with 6 out of 10 schools inspected receiving excellent judgements with no schools judged as unsatisfactory – Ysgol Plas Cefndy was the only Pupil Referral Unit to receive an excellent inspection in Wales which was a major achievement
- Denbigh High School was in special measures but was making good progress and there had been some improvements in results last summer and improvements in the quality of teaching with intensive support from schools and GwE – the school was likely to come out of special measures in 2020

- GwE had carried out a review at Ysgol Dinas Bran last summer and again recently and the school was making good progress, and historically had been a good performing school.

Whilst accepting the explanation given as to the lack of comparable data, both in terms of comparisons with other local authorities and against previous years data, the Committee still raised concerns in that regard given the need for accountability and some form of statistical data to enable proper scrutiny of performance and to ensure the best education possible for pupils. Members discussed various aspects of the report with the Lead Member and Principal Education Manager who responded to questions and comments raised as follows –

- explained the impact of first entry counting advising that when entering for examinations more than once the best outcome score could be recorded in previous years but from this year only the first entry score would be recorded
- confirmed that the frequency and regularity of meetings between the local authority and GwE had not changed and there were specialist advisers available to schools depending on need and confidence in the service provided
- highlighted the role of GwE as a regional school improvement service commissioned by Denbighshire and five other local authorities to develop and raise standards and provide support for school improvements and Estyn's role in independently assessing schools and providing judgements in five key areas
- it was still possible to compare performance against the Welsh average and from next year to compare with previous year's data to judge performance
- explained that PISA (Programme for International Student Assessment) was a worldwide study evaluating educational systems which was a separate test carried out in a sample of schools for which no revision was required but schools had focused on skills needed for PISA and it was hoped there would be an improvement in those results
- advised that all pupils were required to take GCSE English Language and an option to take GCSE Literature – previously only one or the other was counted but now there was a separate measure for each; all pupils were required to take GCSE Maths and numeracy was a separate paper
- explained the purpose of the various boards set up to scrutinise school performance and keep track of progress including the Accelerated Improvement Boards and Local Quality Standards Board and also reported upon a pilot in two Denbighshire schools with a view to developing a new national model
- to enable schools to develop and introduce the new curriculum Estyn inspections would not be undertaken for twelve months however any schools in difficulty would still be supported during that period
- it was clarified that GwE did have performance data for all local authorities in North Wales but that information was not being shared between local authorities in order to comply with the Welsh Government directive – it was possible that the directive could be lifted once the new curriculum had been developed and established within schools
- it would not be realistic to compare this year's data to previous years given the key differences in the recording of data
- given the recent categorisation of two Rhyl wards as the most deprived in Wales it was confirmed that Free School Meals data could be used as an aid for

comparing against other similarly deprived areas – Rhyl High School performed well against schools within the FSM family group with similar characteristics; Blessed Edward Jones performed substantially below Rhyl High School but compared satisfactorily with others in the family group. Given the new Christ the Word school there was confidence that there would be further improvement

- in terms of pupils wellbeing and bullying it was confirmed that Estyn consulted with parents and pupils as part of their inspection process and there were various processes in place to address those areas – it was noted that CAMHS (Children and Adolescent Mental Health Services) had been before Partnerships Scrutiny Committee and was a separate issue to the item under consideration
- reported upon the strong working relationship between Ysgol Gwernant and Ysgol Dinas Bran with the latter school keen to develop the Welsh stream however there was some frustration regarding the take up of Welsh Medium education generally in the area which was as a result of parental preference
- referred to pupils who were educated other than at schools (EOTAS) and the rights of parents – whilst the situation was monitored by the local authority they had little control in that regard. Those pupils were included in the performance data but most were unlikely to gain L2+ which demonstrated that those pupils were succeeding but at a lower level than school pupils – further data in that regard could be included in the next report
- accepted that the full impact of the investment in Rhyl High School and the new Christ the Word School would likely be seen in terms of results as pupils progressed through the school to GCSE level in approximately 5/6 years' time.

At the conclusion of the discussion the Committee –

RESOLVED –

- (a) to acknowledge the information provided regarding the performance and monitoring of Denbighshire schools;*
- (b) to receive a report on the verified external examination results in January 2020 to also include school absenteeism and exclusion data, and*
- (c) to receive further comparative data as it became available in future years with regard to the provisional and verified performance results on an annual basis in September and February respectively.*

6 AVOIDANCE AND REDUCTION OF PLASTICS IN DENBIGHSHIRE COUNTY COUNCIL OFFICES

The Lead Member for Waste, Transport and the Environment introduced the report which had been produced by the Use of Plastics Task and Finish Group following a Notice of Motion (July 2018) to Council where it was resolved that the Council 'supports in principle the reduction in the use of plastic but asks that it be referred to Scrutiny for detailed consideration and a further report back to Council'.

Councillor Emrys Wynne, Chair of the Use of Plastics Task and Finish Group detailed the work of the Group and considerations as to how best to meet the objectives set by Council. It had been agreed to focus on what was achievable and

in the first stage to remove single use plastic where possible in Denbighshire's council offices. Councillor Wynne proceeded to present the report findings and recommendations/action plan of the Group and explained how the Council could avoid and reduce its use of plastics in its own offices in a deliverable and sustainable way and he sought the Committee's support for that report and its submission to County Council in January 2020.

Members' attention was drawn to the proposed action plan which also included the impact of taking those actions and any savings made as a result – however the driver had been to reduce single use plastic and not to make savings. Councillor Wynne proceeded to elaborate upon each of the proposed actions as follows –

- stop the provision of plastic water cups at water coolers within council buildings
- encourage the reuse of water bottles to refill at water coolers
- remove water coolers altogether
- stop the provision of cups at refreshment points within council buildings
- staff campaign to 'bring your own cup' to work/office/meetings
- remove refreshment stations altogether from council offices
- reduce provision of plastic milk containers 'jiggers' at refreshment points / plastic stirrers (not applicable) – wooden stirrers
- promote behaviour change to either avoid or reduce plastic use to council staff
- stop purchase of plastic stationery wallets in all services
- remove vending machines completely
- arrange consultation with School Forum to challenge 'avoidance and reduction of plastics' in our council offices.

The Committee was asked to support continuation of the Group to further explore and investigate options to avoid and reduce plastics in other areas of the Council (with the next focus on school catering), and to encourage staff to look at how to avoid or reduce plastics within the Council. The remainder of the report highlighted ways to reduce plastic use. Finally Councillor Wynne thanked the Strategic Planning and Performance Officer for producing the report and also welcomed a member of the public in attendance who had an interest in the environment and who had attended a recent talk he had given at a Friends of the Earth meeting.

The Committee welcomed the report and thanked the Group for their hard work in devising ways of reducing and removing plastic use and fully supported their continuation to identify measures to support more environmentally practices.

The following matters were raised during the ensuing debate –

- the Committee was keen to publicise the good work being undertaken and in encouraging environmentally friendly practices and it was noted that in the event the recommendations were approved by Council a press release would be timely; the Scrutiny Coordinator also reported upon more general work to raise scrutiny's profile and identify key messages and themes from meetings to highlight via the press office and social media
- it was acknowledged that reduction in the use of plastics across the authority was a massive undertaking and therefore an incremental approach was

proposed by the Group in order to focus on particular areas, initially where it was anticipated that maximum and timely results could be achieved, whilst also accepting that some areas would be more complex, require greater consideration and would be more difficult to address; to this end the next area proposed for consideration by the Group was school catering

- the reduction/removal of plastics at leisure centres (which would be managed by Denbighshire Leisure Limited from April 2020) may be an area for the Group to consider at a later stage but in any event the new company was required to comply with council policies and therefore any future decision or direction in that regard would also apply to the new company – in the meantime it was hoped that leisure centres would operate in this spirit pending any formal policy
- members supported the proposed recommendations as detailed within the report and use of the communications department to encourage both staff and visitors to bring their own mugs and snacks into the office and it was noted that Co-opted Member Kathy Jones had suggested a reminder to ‘bring your own mug’ could be put on the front of meeting agendas to further encourage that practice – it was noted that the intention was to provide visitors with china cups
- the use of the communications department was considered key to publicising and promoting environmentally friendly practices and discouraging the use of plastics both within the council and in the wider community – highlighting the culture and aspirations of Denbighshire in this regard
- reference was made to the difficulties of the Task and Finish Group in identifying the most appropriate areas to focus on, particularly given that the use of plastics by other departments was unknown, hence the focus on quick wins and maximum impact and the choice of school catering as the next area to consider
- it was noted that the culture of the organisation was also a key consideration and in order to engage and focus staff it was suggested there may be merit in seeking the views/ideas of staff during appraisals with regard to reducing plastic within their departments or to provide a section within reports detailing what actions individual departments were undertaking to reduce plastic
- it was noted that an incorrect date of February 2019 had been recorded on page 29 which would be amended to February 2020 for the report to Council
- at the invitation of the Chair the member of the public present referred to the number of people coming into the council offices with single use plastic coffee cups from outside retailers which she felt should be discouraged. Members agreed that this aspect could be covered within the proposed staff promotion campaign to ‘bring your own cup’ to work/office/meetings and discouraging the practice of bringing single use plastic cups into the building
- it was confirmed that there would be engagement with staff through a number of channels and not just via trade unions
- whilst not directly related to the report under consideration there was some discussion on how best to encourage residents and the public to adopt environmentally friendly practices and it was suggested that information could be included with council tax bills to households in the county – the links with other council work streams relating to the environment, including reducing carbon emissions and climate change was also highlighted and the need for focused public engagement whilst also acknowledging the Council’s limited remit in that regard. It was agreed to advise the communications team of the outcome of scrutiny debate and recommendation to Council.

RESOLVED that the Committee recommends –

- (a) *that the proposed recommendations/proposed action plan (Appendix 1 to the report) be submitted to County Council for consideration to ensure –*
- *an action plan for a reduction in the use of plastics within Denbighshire County Council offices will be implemented within the Council*
 - *achievement of objectives within the action plan will demonstrate that the Council is taking a lead in Denbighshire in reducing the use of plastics*
 - *a reduction in the use of plastics by Denbighshire County Council will contribute towards the Environmental Priority contained within the Corporate Plan*
- (b) *that the Use of Plastics Members Task & Finish Group continue its work for a further 12 months with a view to proposing further actions in the area of: School Catering (which is currently out of scope in this proposal) plus broader procurement around plastic, and*
- (c) *the ‘avoidance and reduction of plastics within the Council’ be a work stream linked to the wider Climate Change and Ecological Emergency response.*

At this juncture (11.50 a.m.) the committee adjourned for a refreshment break.

7 HIGHWAYS CODE OF PRACTICE

The Lead Member for Waste, Transport and the Environment and the Highways, Asset and Risk Manager presented the new Highways Code of Practice for members’ views prior to its submission to Cabinet for formal adoption.

Members were advised that the highway authority had a statutory duty to maintain the adopted highway network safely but, to a degree, the standard to which it should be maintained was at its discretion. Some background was provided in terms of the legislative responsibilities placed on highway authorities and the potential for litigation from claimants as a result of perceived failure of the Council to fulfil those duties. To maintain the highway network safely and defend against such claims the Council had aligned its practices with an industry wide Highways Code of Practice (CoP) which was put in place in 2005. In 2016 a new CoP was produced by the UK Roads Liaison Committee based on a risk assessment type approach and, in recognition of diminishing budgets, allowed for a focus on areas of greatest need. To enable a more consistent approach across Wales a joint CoP document had been produced by Welsh highway authorities setting out minimum standards all authorities would work to and it was recommended that, following scrutiny, the Committee endorse the new CoP for submission to Cabinet and formal adoption.

During the ensuing debate members were generally supportive of the new CoP which clearly set out the minimum standards required and the commitment of the authority to safety maintain the highway network in the county, and they took the opportunity to discuss various aspects of the new CoP and the inspection and maintenance regime with the Highways, Assets and Risk Manager.

In response to questions the Highways, Assets and Risk Manager advised that –

- funding would be targeted at areas of greatest need to help deliver an efficient service within available budgets to manage risk in a cost effective manner
- during statutory inspections defects were recorded by inspectors on electronic tablets with regard to the highway inspection defect recording manual
- in terms of defects reported through the CRM system followed up by the service, reports should clearly define the defect which would be assessed against the dimensional criteria measurements to ascertain what action if any was required – it would be useful if reports included a photograph of the defect which could be accommodated under the new CRM C360 system
- the definition of a pothole had been clearly defined in the CoP in terms of its dimensions and the defect would be categorised in accordance with those levels
- the CoP did not relate to resurfacing works which was a separate work stream
- in response to concerns regarding the practice of temporary repair work as a precursor to permanent repair, the new CoP would set minimum standards in order to focus funding based on need and potholes would be filled in such a manner to fulfil the Council's statutory duty in that regard; there were other highways strategies to address issues raised in terms of resurfacing schemes and patching works which were outside the remit of the new CoP document
- with regard to concerns over specific works carried out by utility companies and developers resulting in a detrimental impact on the highway it was confirmed that inspections were carried out by the Council and action taken but it was a separate issue outside the remit of the current report item
- whilst the importance of dropped kerbs was acknowledged it was not a statutory requirement and therefore had not been included within the CoP
- the minimum frequency of weed removal and gully clearing had been included as planned maintenance in the CoP and the timing of carrying out those activities was crucial to ensure maximum effectiveness – given that the Council would be constrained by the document it was important to build in some flexibility and the minimum standards for activities could be exceeded if justified
- there was no specific mention of ditch clearing but there was reference to obstruction clearance from watercourses as part of the cyclic planned maintenance and there was the flexibility to carry out other activities
- clarified that the CoP related to the statutory inspection of the highway with a regime of inspections of varying types and frequencies and in terms of competency requirements a manual had been produced for each inspector which would be followed up with competency training
- whilst it would be too onerous to report back on the category of defect through the C360 system steps were being taken to ensure a response was provided to all issues raised through that system; raising awareness of the defect categories could be carried out through publication on the Council's website.

Due to time constraints and the number of highway issues raised which did not directly relate to the new CoP item, members were asked to take up those issues directly with the Highway, Risk and Asset Manager outside of the meeting.

At the conclusion of the discussion it was –

RESOLVED that the Committee –

- (a) *recommends the new Code of Practice (Appendix B to the report) to Cabinet for formal adoption so that the standards of maintenance can be applied in Denbighshire and the Council can use the Code of Practice in defence of claims against the authority, and*
- (b) *confirms that it has read, understood and taken account of the Well-being Impact Assessment (Appendix A to the report) as part of its consideration.*

At this juncture (12.15 p.m.) the committee adjourned for a lunch break and resumed proceedings at 1.10 p.m.

8 CORPORATE PLAN PERFORMANCE REPORT QUARTER 2, 2019 TO 2020

The Strategic Planning & Performance Team Leader introduced the report explaining the use of the new accessibility template format and consequent omission of the ROYG status flags. The report reviewed the Council's progress at the end of quarter 2 2019/20 in delivering the Corporate Plan.

Housing.

The Committee were apprised of the abundance of activity on the Housing priority (page 96) including:

- new homes being provided through the renovation and conversion of the former house in multiple occupation at 40 Brighton Road;
- the planning application for the development of 22 Passivhaus (extremely low energy usage) homes in Denbigh and
- 69 empty properties being returned to use.

The tranche review had identified further work requirement amongst young people's needs. The Young People and Housing Board had devised an action plan on changing assessment results and would be reporting back in quarter 3.

Connected Communities.

Referring to the quarterly table of measures comparing 5 data points (page 103) it was explained that status note 'Does not apply' was usually due to lack of data (new measure) or data that it would be inappropriate to apportion a target to.

Resilient Communities.

Year to date figures reported an increase of 17.9% in repeat domestic abuse victims. Whilst there had been a decrease over the whole of North Wales there had been a larger increase in Denbighshire than Conwy. It was noted that figures were reported quite late due to the delays in the Courts process.

Support for carers appeared to have made a significant drop compared to the same time last year. Following conversations with the Head of Service, it was understood that this drop was attributable to a data collection issue, which the Service was looking to resolve."

Environment.

Most of the data around this priority was recorded annually, most of the projects were on target including:

- reduction of carbon emissions;
- launch of nature corridor (ENRaW Project) across Denbighshire, Flintshire and Conwy and
- reduction of the Council's use of plastics.

Young People.

The new attainment measure that locally focussed on the percentage of pupils achieving the level 2+ threshold would be reported in quarter 3 once the data had been validated.

Responding to the Committee's questions the Strategic Planning & Performance Team Leader advised:

- the Resident Survey sought responses from a broad cross-section of Denbighshire's residents, being promoted online, at libraries, one-stop-shops and council receptions;
- figures reflect completed housing and tend to be a year in arrears. It was anticipated that going forward the rate of progress would increase rapidly;
- members expressed their frustration with the pace of the roll-out in rural areas, but that a new post, hosted by Wrexham and dedicated to Denbighshire, would hopefully see improvements being made in the county, and
- a new project would train front facing service staff to recognise domestic abuse in the community.

RESOLVED *that the content of the draft Corporate Plan Performance Report Quarter 2, 2019 to 2020 be agreed.*

9 CORPORATE RISK REGISTER REVIEW, SEPTEMBER 2019

The Strategic Planning & Performance Team Leader presented the Committee with the Corporate Risk Register report (previously circulated) on behalf of the Strategic Planning and Performance Officer.

Attached to the report appendix 2 listed the core changes. There were more amendments than usual due to changes in service structures and lead member portfolios.

In addition there were two new risks:

- I. 00043 - The risk that the council does not have the funds or resources to meet its statutory obligations under the Additional Learning Needs (ALN) and Education Tribunal (Wales) Act 2018 and
- II. 00044 – The risk of Ash Dieback Disease (ADB) in Denbighshire leading to serious disruption, budgetary impacts, risks to infrastructure and the increased potential for deaths and injuries.

The Strategic Planning & Performance Team Leader advised the Committee that the Risk Management Guide would now include guidance on Risk Appetite, highlighting to Members the key changes within the document, what this means for analysing risk, and the appetite statements agreed by senior management and Cabinet. Scrutiny Members expressed approval of the Risk Appetite approach and statements. Henceforth, from the February review, Appendix II would contain a new column detailing Corporate Risks against the council's Risk Appetite Statement – the level of risk prepared to tolerate or accept as a Council in pursuit of long term, strategic objectives.

Responding to Members' questions the Strategic Planning & Performance Team Leader advised that:

- guidance had been sought from the Authority's Strategic Risk Consultant – Zurich Insurance Ltd;
- in terms of digital security ICT ensures maximum security as an accredited Authority;
- the Authority's Geographical Location System would identify whether potentially affected Ash trees were on Denbighshire County Council property and
- Welsh Government assumed that the ALN obligations would be cost neutral and no additional funding would be provided.

Councillor Martyn Holland asked that consideration be given to potential income generation by disposing of any Council owned felled ash trees profitably for fire wood.

RESOLVED: - *having considered the amendments to the Corporate Risk Register, and subject to the provision of the above information, to receive the revised version of the register.*

10 SCRUTINY WORK PROGRAMME

The Scrutiny Co-ordinator introduced the report (previously circulated) seeking Members' review of the Committee's work programme and providing an update on relevant issues. Members were reminded that the proposal form for scrutiny forward work programme (appendix 2) should be completed for the Scrutiny Chairs and Vice-chairs Group to review and allocate.

The next meeting of the Performance Scrutiny Committee would be 30th January 2020. The following amendments were agreed:

- the Customer Relationship Manager system be moved to the meeting on 19th March 2020 and
- the Draft Sustainable Travel Plan be deferred to 16th July 2020.

The Scrutiny Co-ordinator advised the Committee that at the previous Scrutiny Chairs and Vice-chairs meeting The Communications and Campaign Management Team Leader had requested that at the end of each scrutiny committee meeting a few key message/points of interest arising could be highlighted for the Communications and Marketing team to highlight on social media. It had been agreed to trial the idea for a few meetings.

The Committee proposed the review of the avoidance and reduction of plastics in Denbighshire County Council offices be the key message from that meeting.

Following a recent service restructure and the establishment of Denbighshire Leisure Ltd. the committee was asked to review their quota of Service Challenge representatives. Councillor Arwel Roberts was nominated to represent the Committee on the Planning, Public Protection and Countryside Services Service Challenge. All other representation remained the same.

The Committee was advised that the Scrutiny Chairs and Vice-Chairs Group had appointed Councillor Huw Williams as the Scrutiny Chair to serve on the Strategic Governance Board of Denbighshire Leisure Ltd.

RESOLVED: - *that subject to the above the Forward Work Programme be approved.*

11 FEEDBACK FROM COMMITTEE REPRESENTATIVES

Councillor Arwel Roberts had attended the School Standards Monitoring Group (SSMG) for the new Christ The Word school in Rhyl. Despite the challenge of the increased size of the school he reported positive feedback on both the new Head Teacher and school itself from a group of pupils.

Councillor Ellie Chard had the SSMG meeting for St. Brigid's School and found it very interesting. She was surprised at the number of children with Special Education Needs (30%) and free school meal uptake (7%).

RESOLVED *that the feedback be noted.*

Meeting closed at 14:35